ELLESBOROUGH PARISH COUNCIL

Clerk: Mr Rex Norris, Three Acres, 86 Chalkshire Road, Butlers Cross, Aylesbury HP17 0TJ

Telephone: 01296 615821. E-mail: [clerk@ellesborough.org.uk](mailto:clerk@ellesborough.org.uk)

**AGENDA FOR THE ANNUAL GENERAL MEETING OF ELLESBOROUGH PARISH COUNCIL TO BE HELD ON MONDAY 16 MAY 2022 AT 7.30 PM**

**(Issued 7 MAY 2022)**

**Item 3.1 Chairman.** To elect the Chairman of the Council for the coming year.

**Item 3.2** **Chairman's Declaration of Acceptance of Office.** To receive the

Chairman's Declaration of Acceptance of Office.

**Item 3.3 Vice Chairman.** To elect the Vice-Chairman of the Council for the coming year.

**Item 3.4 Vice-Chairman's Declaration of Acceptance of Office.** To receive the Vice-Chairman's Declaration of Acceptance of Office.

**Item 3.5 Appointments.** To assign Councillor’s responsibilities:

1. Planning Comment Co-ordinator.
2. Recreational Facilities (Playground, playing field and allotments).
3. Transport and Road Safety.
4. Village Hall Management Committee.
5. Footpaths and Rights of Way.
6. HS2 Co-ordinator.
7. Affordable Housing Co-ordinator.

**Item 3.6 Councillor's Declarations of Acceptance of Office.** To receive the Councillors Declarations of Acceptance of Office.

**Item 3.7** **Apologies**. To receive and accept apologies for absence.

**Item 3.8 Open forum**. For members of the public to ask questions, raise any issues on items included on the agenda. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 3.9 Declarations of Interest**. For Councillors to declare any personal or prejudicial interests for items on the agenda and to submit their Declarations.

**Item 3.10 Minutes**. To approve and sign the minutes of the Meeting of Ellesborough Parish Council held on 21 Mar 20221 and to comment on, and finalise the minutes of the 2021 Annual Parish Meeting.

**Item 3.11 Road Safety Issues.** To discuss road safety matters and the possible procurement of new Speed Indicator Signs, the situation on North Lee Lane and the A4010 cycleway/footpath.

**Item 3.12** **Recreational Facilities.** To discuss any outstanding issues on the recreational facilities and on the allotments.

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**Item 3.13 Finance**. To approve payments, check bank balances and approve the accounts for the last financial year. Payments made since last meeting:

Sign Wizard (Banner Day Change) 800276 £43.16

Steve Webb (Grass Cutting Mar 22) 800277 £715.42

Bluepepper Signs (Jubilee Signs) 800278 £126.00

A McGrail (Jubilee Singer Deposit) 800279 £100.00

David Ogilvie Engineering (Memorial Bench) 800280 £1405.20

P Tilbury (Jubilee Lottery Licence) 800281 £40.00

BMKALC (Annual Subscription) 800282 £135.20

Steve Webb (Grass Cutting Mar 22) 800283 £509.07

Payments to be made:

A Cripps (Replacement Speedwatch Cable) 800284 £24.00

**Item 3.14 Annual Parish Meeting.** To discuss the arrangements for the Annual Parish Meeting scheduled for Thursday 26th of May 2022 at 8.00pm.

**Item 3.15 Planning.** To discuss any outstanding planning issues.

**Item 3.16 Affordable Housing.** To discuss if there has been any progress on the affordable housing project.

**Item 3.17 Clerk’s Report and Correspondence, Circulars and Consultation Documents.** For the Clerk to report any outstanding issues, late correspondence, circulars and consultation correspondence.

**Item 3.18 Dunsmore**. To discuss any outstanding issues.

**Item 3.19 HS2.** To discuss the latest information from HS2.

**Item 3.20 Queens Platinum Jubilee Celebrations.** To discuss the progress on organising the Celebrations.

**Item 3.21 Matters of Report.** For Councillors to report any additional issues. Items not included on the agenda which require decisions will need to be included on the next agenda.

**Item 3.22 Next Meeting.** The next Parish Council Meeting will be on Monday 18 July 2022 at 7.30pm in the Parish Hall.

Rex Norris

Clerk to Ellesborough Parish Council